**Fulbright Junior High School**

**Electronic Usage Policy – 21st Century Grant Classroom**

**Mrs. Michelle Cearley – 7th grade Pre-AP English**

**2016-17**

**I agree to abide by the following policies in my English class this year. If I do not follow these rules, then I may be subject to disciplinary action and lose computer privileges:**

* **I will only use my assigned computer number. Any activity done on that computer will be my responsibility.**
* **I will retrieve a computer only when directed by the teacher’s instructions and will follow the class procedures for check out and return of the computers.**
* **I will handle all equipment carefully and use both hands to transport the laptop.**
* **I will use the computer and internet for school work only and will only access sites that are approved for the assigned project.**
* **I will not tamper with or damage hardware or software nor will I change any settings, wallpaper, icons, etc. *I realize this is not my personal computer.***
* **I will tell the teacher if I encounter any inappropriate content unintentionally.**
* **I will never use the computer to be hurtful to others or to send/receive inappropriate messages or pictures.**
* **I will only print when I have asked the teacher for permission.**
* **I will not have any water or drinks on the desk when the computer is out.**
* **I will save my work to my own file or folder in My Documents or to my personal flash drive.**
* **The teacher is not responsible to keep up with my passwords.**
* **The teacher has the right to use a computer program to supervise my online activity and view my computer screen.**
* **This permission slip must be returned and kept on file before the student will be allowed in-class computer access.**

**Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**